



Texas Catholic Conference of Bishops

Evangelization and Catechesis

**TCCB-EC Mid-Winter Meeting
JANUARY 22-24, 2018**

AGENDA FOR MID-WINTER MEETING JANUARY 22-24, 2018
DIOCESE OF CORPUS CHRISTI

PAX CHRISTI RETREAT CENTER
4601 Calallen Dr, Corpus Christi, TX 78410

MONDAY, JANUARY 22, 2018

- 11:00 AM ARRIVE AT PAX CHRISTI RETREAT
- 1:00 PM MASS WITH BISHOP CAHILL
- 2:15 PM **SESSION I** BISHOP CAHILL'S PRESENTATION ON ACCOMPANIMENT
- 5:30 PM DINNER
- 7:00 PM SOCIAL GATHERING Presentation by Loyola Press

TUESDAY, JANUARY 23, 2018

- 7:30 AM **BREAKFAST**
- 8:30 AM **MORNING PRAYER:**
- 9:00 AM **SESSION II** PRESENTATION: PART 1 JIM MERHAUT
- 11:30 AM **MASS WITH BISHOP MULVEY**
- 12:30 PM **LUNCH**
- 1:30 PM **SESSION III** PRESENTATION: PART 2 JIM MERHAUT
- 5:30 PM TOUR OF CATHEDRAL FOLLOWED BY DINNER AT THE HARBOR
- 9:00 PM -? **NIGHT OWL SOCIAL**

WEDNESDAY, JANUARY 24, 2018

7:00 AM **BREAKFAST**

8:30 AM **MORNING PRAYER:**

8:45 AM **SESSION IV**

APPROVAL OF OCT 2017 MINUTES

DIOCESAN REPORTS- HIGHLIGHTS

9:15 AM REPORTS FROM TCCB, NCCL, FCH, NFCYM, NCPD
NCCL CONFERENCE (CHICAGO MAY 29 – JUNE 2, 2018)
COMMITTEE REPORTS

11:30 AM **NEW BUSINESS:**

ELECTIONS PROCEDURES/OFFICER TERMS

ELECTION OF NCCL REP COUNCIL

ELECTION OF CHAIR ELECT

SEPTEMBER 2018 MEETING

LOCATION: GENERAL ASSEMBLY AUSTIN

JANUARY 2019 MID-WINTER MEETING

LOCATION: CATHOLIC CONFERENCE AND FORMATION CENTER

HOSTING: DALLAS

DATE: JANUARY 28-30, 2019

TOPICS FOR DISCUSSION:

11:45 AM **CLOSING PRAYER:**

NOON LUNCH IS OPTIONAL/DEPARTURE OF MEMBERS (NOON -1PM)

Texas Catholic Conference of Bishops Evangelization and Catechesis Department Standard Operating Procedures/Guidelines

Article I – Name

This organization shall be known as the Texas Catholic Conference of Bishops Department of Evangelization and Catechesis (TCCB-EC) of the Texas Catholic Conference.

Article II – Purpose

The purpose of the TCCB-EC is to

- Communicate and collaborate among membership and Bishops of Texas
- Provide an opportunity to address common issues and concerns
- Provide professional and spiritual development opportunities

Article III – Membership

The work of TCCB-EC is composed of Diocesan Directors of Evangelization and Catechesis and Associate Directors of dioceses in Texas. Associate Directors serve as members but may not serve as Chair.

Article IV – Officers

Section 1. The Executive Committee consists of the Chair, Chair Elect and Secretary.

Section 2. The term for Chair and Chair Elect shall be two years; the term for Secretary is three years.

Article V – Election of Officers

Section 1. Officers are elected at the Mid-Winter meeting (usually held in January). The term of office begins at the conclusion of the meeting at which the election takes place.

Section 2. (Selection of Officers)

- Officers shall be discerned by a simple majority of the dioceses present at the meeting.
- Diocesan Directors of the TCCB-EC, who have participated in TCCB-EC meetings 2 out of the last 4 meetings, are eligible for the office of Chairperson Elect.
- The position of Secretary may be held by a Director or Associate Director.
- The Nomination/Election Committee presents nominees and conducts the selection process during the General Meeting.

Article VI – Officers - Duties/Responsibilities

Section 1. Duties of the Chairperson.

- Call and chair meetings of the TCCB-EC and of the Executive Committee of the TCCB-EC.
- Facilitate communication between members and the Bishops of Texas, their appointed liaison to TCCB-EC and all other appropriate groups.
- Represent TCCB-EC in all official relationships with other groups.
- Appoint the members of the Nominating Committee (at the September/October meeting) and any ad hoc committees as deemed necessary.

Section 2. Duties of the Chairperson-Elect

- Function in all capacities in the absence of the Chairperson
- Monitor the progress of all Committees
- Perform any function assigned by the Chairperson or the Executive Committee

Section 3. Duties of the Secretary

- Take roll call to verify members and voting eligibility and keep minutes of all regular business meetings and distribute copies to the membership

Keep minutes of Executive Committee meetings, send them to the members of the Executive Committee, and make copies available to any TCCB-EC member
Keep a directory of members of TCCB-EC, along with current contact information
Keep a copy of the Operating Procedures of the TCCB-EC and record changes as may be made in the course of time
Perform all other secretarial duties requested by the Chairperson

Article VII – Meetings

Section 1. Regular meetings of the Department shall be held a minimum of two times a year. These meetings are limited to (Arch) Diocesan Directors and Associate Directors of Evangelization and Catechesis, or an acting Diocesan Director of Evangelization and Catechesis designated by the bishop’s office of that (arch) diocese. In the event a Diocesan Director of Evangelization and Catechesis is unable to attend, the Diocesan Director of Evangelization and Catechesis may approve a substitute. A Diocesan Director of Evangelization and Catechesis substitute will have full voting rights and responsibilities of the (arch)diocese represented.

Section 2. **Special Meetings** shall be called when either:

- The Chairperson recognizes a need
- The Executive Committee makes a request
- Upon the written request of a majority of dioceses of the TCCB-EC

Article VIII – Voting

Section 1.

In order to constitute a quorum for a regular or special meeting, three-fifths of the Diocesan Directors of Evangelization and Catechesis must be represented.

Section 1.

The passing of measures is done by simple majority.

Article IX – Committees

Committees shall be created as needed, and members shall be appointed to such committees by the Chairperson.

Article X – Changes

Section 1.

The Operating Procedures shall be reviewed annually at the Mid-Winter Meeting (usually January).

Section 2.

The Operating Procedures can be amended at any regular meeting of the TCCB-EC by a two-thirds vote.

Minutes for TCCB-EC Winter Meeting January 9-11, 2017

Host: DIOCESE OF BEAUMONT

Monday, January 9, 2017

1:00 PM Meeting opens- Gathering

1:10 PM Opening Prayer: (Diocese of Austin) Catholic Pastoral Center

Roll Call:

Juan Carlos Moreno

Debbie Jones

Julie Blevins

Sr Beatriz Martinez

Cheryl Whapham

Adrian Herrera

Brian Garcia-Luense

Jim Barrette (speaker)

Paul Thomas

Gustavo Rodriguez

Therese Recinella

Lorraine Deluca

Brian Johnson

Brian Henritze

Twyla Satterthwaite

Norma Torok

Dunn Estacio

Randy Adams

Sr. Hilda Marotta

On-line

Alicia Álvarez

Gloria Zapain

Luis Espinoza

Approval of Midwinter and Oct 2016 Minutes

Changes:

Add the Wednesday discussion and conclusion along with adjournment.

Minutes will be approved as soon as we get a quorum

When quorum was present, Lorraine motioned to approve the minutes Brian seconded the motion and minutes were approved with the addition of the notes from the final day of the Mid-Winter gathering of 2016

SESSION I

Committee Reports

Reports from Texas Catholic Conference of Bishops (TCCB)

Report on the issues being presented by TCCB -Mathew Barba

Immigration

Apposing Sanctuary City's Bills

Children and Families

Foster care reform

School Choice

Protecting Human Life

Pro-life initiatives

Children Laws to abortion, revision of rules of what is to be done with remains of Bodies

Rules have been challenged

Criminal Justice

Work on different aspects of Death Penalty

Informing Jurors that the alternative of voting death penalty would still be given an understanding that the person would serve a life sentence without parole

Protecting the poor and vulnerable

Working on city ordinances to pass that there is an establishment of regulation on pay day lending

National Conference of Catechetical Leaders (NCCL) - Lorraine Deluca

We will hopefully find a new member of the rep council. The NCCL would like for us to have members that continue to be part of the rep council; has to be an individual from the staff of the diocese

The rep should reflect the needs of the members and reflect the region they represent

One rep council meeting the Sunday prior to NCCL

Meeting in the fall in Dallas perhaps that is a few days long

Advises the board, based on needs for new board members and helps connect with the region that needs to be shared. This was still information from the last report indicating the changes that are taking place in NCCL

New Wine Skins Awards

Nominations are needed from parishes and dioceses, please complete nominations. Look at the info on the handout.

Federation of Catechesis for Hispanics (FCH) -Julie Blevins

Working on the preconference, we were hoping to change schedule but it did not work so we are back to the old schedule

Sunday 8am-5:30pm

Modeling the NCCL Conference, 3 sessions during pre-conference, Catholic Leader, Jesus as servant leadership, Table Discussions

Mary as model of discipleship

Across generations and Cultures, How generations grow together

3 breakout or transformative workshops, Therese is working on this with us

Imagination

Catholic leadership

Catechetical Future

Young adults, Carmen Cervantes as the leader for this session from Fe y Vida

National Conference on Catholic Youth Ministry (NFCYM) –Brian Johnson

After 17 years of service, Dr. Robert McCarty resigned from his position as executive director. The board of directors approved the hire of Christina Lamas as the new executive director of the organization. Christina formerly worked for the Archdiocese of Los Angeles in the Office of Religious Education.

During the NFCYM annual membership meeting (February 7-11, 2017), new by-laws will be voted on and continuation of work on the structure and organizational goals will move forward.

Brian Johnson, completed his tenure on the board of directors as the Region 10 representative. The new rep to the board is Anne E. Keough from the Diocese of Dallas.

NACMP, NPCD – no report

TCCB-EC Business

Diocesan reports- highlights

Update on name change and implications

Quick report of the name change

Information for the meeting will be sent via-email of reports and included in the minutes of this meeting as an attachment.

Budget

We really do not have a budget however we will submit a proposed budget that would cover the cost of the Website and the cost for the member of the rep council in February 2017.

Website Tutorial

Juan Carlos was able to give us a general tutorial and navigation of the website,

Some of the recommendation were the following: Add in the section of resources

Evangelization

RCIA

Sacramental

Home visitation after baptism training

Officer Terms/Elections/NCCL Rep Council

Terms and the length of the Position of Chair, Chair elect and past Chair,

Remove past Chair, have chair and chair elect be two years,

In our October meeting we discussed the Julie would remain as Chair for 1 more year and that the Chair elect would continue for two years and then serve as Chair for two years.

We need to choose/elect a (Chair elect) to complete Luis Espinoza role and then Assume the role of Chair.
In our next meeting winter meeting 2018 we will elect a Chair Elect

Report on NCCL Conference 2017 (Dallas)

Diocese of Buffalo is the Registration Diocese rep
Environment, Hospitality and Registration will need Volunteers
So far we have not received an indication on what other help they will need.

SESSION II

Ratification of Mission Statement Jim Barrette, Secretariat Director in Galveston Houston

Discussion of Purpose in response to name change

Session III Jim Barrette/CPC

Developing a Strategic Plan for TCCB-EC (Part 1) The Vision

Strategy A

The TCCB-EC engages in innovative and vibrant professional growth opportunities. Develops and inspires transformative leaders who provide a prophetic witness of the gospel.

Strategy B

Create tangible structures and opportunities to invite and welcome individuals and groups who share the mission of Evangelization and Catechesis. Create tangible structure and opportunities to support and encourage challenge and mentor existing members.

Strategy C

To utilize technology to enable:

- TCCB-EC to meet as needed outside of our in person meeting
- Communication and discussion
- Committee work
- Sharing and curating resources
- Assist diocese on accessing and use technology
- Needs assessment

Strategy D

In effort to remain connected in prayer utilize technology and other means of communication. Initiate ways to be in solidarity through prayer within and among (Arch) diocese. At gathering reserve times for meaningful prayer that build community.

SESSION V Jim Barrette/CPC

Strategy A, Action Plans

Clear description of action

(SMART Specific, Measurable, Achievable, Time-bound)

1. Create on-line formation opportunities once a month in the areas of Technology, Leadership, and Spirituality.
2. Twice a year we would feature a diocese with a visionary approach to catechesis & evangelization and they would share the model with a focus on best practices and lessons learned. This would allow for us to share our expertise on curriculum, methodology and experience of our local diocese.
3. Create a forum on how to create opportunities for formation of new catechetical personal, especially those who have minimal catechetical experience.
4. How to engage different generational groupings to collaborate and find a common purpose, share skill set and institutional knowledge. This can be at our gathering as an in-service.

Steps to Achievement

1. Find three individuals to set these up and schedule times a calendar
2. Create a sign up by diocese to pick a date (only two dates per year)
3. This can be done by utilizing the on line forum of our website
4. Make this a priority for a topic in one of our gatherings

Estimated Cost or Resources

1. No cost associated, only limitation would be the technology and commitment
2. No cost but would be helpful to have these in April and November
3. Create anonymous case study of experiences and approach to be shared in forum
4. Push the topic for winter meeting and cost can be implemented.

Responsible Persons

1. Randy Adams
2. Cheryl Whapham
3. Gus Rodriguez

Deadline/Milestones

1. To begin in July 2017 and continue through June 2018 and then review.
2. To begin in April 2018 and November 2018.
3. Create case study to put up on TCCB-EC website periodically
4. To occur at meeting in January 2018.

Strategy B, Action Plans

Clear description of action

(SMART Specific, Measurable, Achievable, Time-bound)

ACTION PLAN: Reach out to Diocesan leaders who were not present at TCCB-EC mtg. (year 1)

Steps to achievement:

- 1 step –call absent leaders to let them know they were missed & received the minutes. Determine obstacles to non-attendance & possible solutions

Cost: \$0

Responsible person: Chair (Julie) Adrian (Laredo)

Timeline: January 30th

ACTION PLAN: Request TCCB to appoint an Episcopal Liaison to TCCB-EC (year 1 & 2)

Steps to achievement:

- 1 step – Write up the proposal
- 2 step – Review of committee of proposal
- 3 step – Final draft
- 4 step – Present to Card. DiNardo

Cost: \$0

Responsible person: Brian Johnson writes proposal (Julie Blevins assists)

Timeline: Step 1 —March 1
Step 2 —March 1-31
Step 3 — April 2017
Step 4 — May 2017

ACTION PLAN: Creation of a Packet/brochure to assist Diocesan Directors of Catechesis to invite colleagues who also have responsibilities in Catechesis & Evangelization to join TCCB-EC (year 1)

Steps to achievement:

- 1 step – Creation of 1st draft
- 2 step – Review by committee
- 3 step – Production and Distribution of final draft to Diocesan Directors

Cost: \$0

Responsible person: Brian Garcia-Luense (invitation to others Brian Henritze [design])

Timeline:

- Step 1- By February 1
- Step 2 – By February 14 – February 20
- Step 3 – By March 1

ACTION PLAN: Translation for those Diocesan leaders that need to attend in Spanish (year 1)

Steps to achievement

- 1 step – Assess needs & who needs translation
- 2 step – Identify host diocese translator resources and determine cost
- 3 step – add cost to TCCB-EC budget (Feb.1 2017 Julie)

Cost: \$300.00 per meeting

Responsible person: Adrian Herrera & Norma Torok & Julie Blevins (Budget) and invite others regarding technology (JC Moreno)

Timeline:

- Step 1 – February 20, 2017
- Step 2 – May, 2017
- Step 3 – February 1, 2017

Strategy C, Action Plans

Technology Group

Clear description of action

(SMART Specific, Measurable, Achievable, Time-bound)

To do a needs assessment concerning

- A. camera, microphone, etc (equipment)
- B. internet access

Telecommunication Platform, software, (best way to communicate-Google Hangouts, GoToMeeting, etc.)

Comfort level of technology use

Social media availability (does your diocese even allow you to use it?)

Steps to Achievement

1. Create Survey – Feb15
 - Survey Monkey or Google Forms
 - JC, Lorraine and Luis to work on
2. Send to diocesan directors

3. Collect and collate info - Feb 28
4. Committee to meet to create report for TCCB-EC with recommendations-March 6th

Action Item-Assist Dioceses in accessing and using technology

1. Pick platform (from survey) – JC and Luis
2. Find or create tutorial to help train members, and make available to them through our website – by April 28th

Action Item – Schedule a Virtual Meeting between now Septembers to include results of projects

1. Test meeting with committee to make sure all can connect
2. Gather agenda items from other committee officers
3. Schedule meeting
4. Hold meeting –dates determined by all committee work

Strategy D, Action Plans

Clear description of action

(SMART Specific, Measurable, Achievable, Time-bound)

1. In an effort to remain connected in prayer utilize technology and other means of communication.

#tccb-ec prayer

Paul will research Twitter handle and hashtag by March 1, 2017
 Meet with group on March 8 to discuss potential
 Set up Twitter account for TCCB-EC members

2. Initiate a way to be in solidarity through prayer within and among (arch) dioceses.

Forming prayer support teams for TCCB -EC

Therese will compose sample email to be sent to directors to find potential prayer support team partners.
 The drafted letter will be discussed/approved at our March 8 conference call.
 Approved letter will be sent to Directors.
 Prayer teams notified to pray for TCCB-EC meetings and participants.

3. At our gatherings reserve times for meaningful prayer that builds community.

Identify current officers to become prayer subcommittee for TCCB-EC MEETINGS

This committee will organize/contact diocesan directors to invite them to lead prayer at designated times.
 Prayer subcommittee will rotate as contact point person to current chair. Debbie will begin.
 Subcommittee members will divide task to contact the diocese.
 Prepared prayers will be sent ahead of meetings to secretary so those participating online will have prayer ahead of meeting.
 An ongoing evaluation will take place on all these action plans.
 A full evaluation will occur in 3 years.

New Business: TCCB-EC Officers

NCCL REP

Position of Chair Elect

Diocese Director

Nomination by Gus

Second by Therese,

Cheryl Whapham will accept the nomination,

Brian was able to conduct the election and served as sergeant at arms

We have ten Diocese's presented, we have one person nominated and has accepted the nomination.

Those in favor of electing Cheryl Whapham, Director of Religious Education of the Diocese of Dallas as our President elect please

say I:

Archdiocese of San Antonio
Diocese of Beaumont
Diocese of Corpus Christy
Diocese of Austin
Diocese of Dallas
Archdiocese of Galveston-Houston
Diocese of San Angelo
Diocese of Brownsville
Diocese of Lubbock
Diocese of Victoria

Chair Elect will become Chair at our next winter gathering in January of 2018

Nominations for NCCL

Adrian Herrera with Houston Galveston

By acclamation all were in favor and no one opposed.

September 2017 meeting

Location: Diocese of Austin Pastoral Center

Hosting: Austin Diocese

Date: 9/11/2017

Topics for Discussion:

January 2018 Mid-winter Meeting

Location: Corpus Christy Pax Christi Liturgical Center

Hosting: Corpus Christi

Date: 22-23-24 of January 2018

Topics for discussion: Generational collaboration and V Encuentro

Cheryl proposed that we would come with two proposals for 2018 winter meeting and both Dallas and San Antonio might be able to submit proposals.

11:45 PM **Closing Prayer:** (VICTORIA)

12:00 PM **Lunch is optional/departure of members** (noon -1PM) CPC

Proposal of New Vision of TCCB-EC

"All Christian formation consists of entering more deeply into the kerygma, which is reflected in and constantly illumines, the work of catechesis..." (Evangelii Gaudium, # 165)

TO THE BISHOPS OF THE STATE OF TEXAS

Having accomplished the goals set forth in January 2011, the TCCB-EC, at their Mid-Winter 2017 meeting, developed a new vision and strategic plan to be implemented over the next 5 years. The hope is that this plan will help to unify the catechetical efforts for the state of Texas, provide an opportunity to share resources with all dioceses, and develop technologies to better implement solid faith formation and evangelization efforts of the 21st Century. We are hoping this vision supports the vision of the Bishops of Texas as the primary catechist of their dioceses for the TCCB-EC.

Background History

At the January 2011 meeting, the Texas Catholic Conference-Religious Education Department developed four goals for the next three to five years. The department presented a proposal to the Bishops of the Texas Catholic Conference for their consideration and input.

The Bishops recommended that TCC-RE work on the following goals:

Create guidelines for the formation of parish catechetical leaders (PCLs) that:

- adequately form leaders for the reality of communities that are diverse in many ways;
- promote multiple modes of delivery;
- lead to reciprocal recognition of formation of PCLs by the various (arch)dioceses of Texas.

Create guidelines for the formation of parish catechists that provide:

- a strong Catholic theological foundation;
- skills in catechetical methodology.

In response to the recommendation from the bishops, TCC-RE produced two documents at the January 2014 meeting: Guidelines for the Formation of the Parish Catechetical Leader and Guidelines for the Formation of the Parish Catechist. These documents were based on the *National Directory for Catechesis* and the *National Certification Standards for Lay Ecclesial Ministers* created by the Alliance for the Certification of Lay Ecclesial Ministers which were approved by the USCCB Commission on Certification and Accreditation. The Bishops of Texas approved both of these documents thus accomplishing 2 of our goals.

New Proposed Vision of the TCCB-EC

This organization (formerly known as the TCC-RE) shall be known as the Texas Catholic Conference of Bishops Department of Evangelization and Catechesis (TCCB-EC).

Having encountered and dedicated our lives to Jesus Christ, we are united in our continuing journey of transformation to serve the Catholic Church of Texas through Evangelization and Catechesis. Embracing the mission of the Texas Catholic Conference of Bishops, we work through the ministry of Evangelization and Catechesis to form and deepen the relationships of others with Jesus Christ.

In solidarity and with greater understanding of the diversity of our dioceses, we build and nurture relationships among diocesan leaders in order to promote spiritual, intellectual, and professional development as a community of leaders with a common mission.

STRATEGIES FOR IMPLEMENTING THE VISION WITHIN THE NEXT 5 YEARS

Strategy A

The TCCB-EC engages in innovative and vibrant professional growth opportunities. Develops and inspires transformative leaders who provide a prophetic witness of the gospel. Develop a process for reciprocal recognition of formation of PCLs by the various (arch)dioceses of Texas.

Strategy B

Create tangible structures and opportunities to invite and welcome individuals and groups who share the mission of Evangelization and Catechesis. Create a tangible structure and opportunities to support and encourage, challenge and mentor existing members. Create a system of reciprocity to recognize certification of catechists and catechetical leaders in Texas.

Strategy C

To utilize technology to enable:

- TCCB-EC to meet as needed outside of our in-person meeting (Fall)
 - Communication and discussion
- Committee work
- Sharing and curating resources
 - Assist diocese on accessing and use technology based on needs assessments

Strategy D

In an effort to remain connected in prayer, utilize technology and other means of communication. Initiate ways to be in solidarity through prayer within and among (Arch) dioceses. When the TCCB-EC gathers we will reserve time for meaningful prayer that builds community.

PROPOSAL:

We suggest that the Bishops of Texas consider and approve the new vision and strategies set forth in this proposal by the TCCB-EC in collaboration with their mission of evangelization and catechesis.

TCCB-EC
September Meeting Minutes

Prayer and Welcome

Debbie lead us in Prayer focused on September 11th. She also added the prayer intentions for those affected by the flooding in Florida and Houston. We ended our prayer with a meditation from Loyola Press.

Housekeeping

Gus provided a few instructions on how to use the online Zoom interactive meeting.

Roll Call:

Juan Carlos Moreno	Sr Beatriz Martinez	Bryan Reising
Debbie Jones	Cheryl Whapham	Sr. Maria Goretti
Kevin Prevou	Brian Garcia-Luense	Paul Thomas
Julie Blevins	Sr. Hilda Marotta	Gustavo Rodriguez

Update from the meeting with Cardinal (By Julie)

As a TCCB-EC, we came up with strategies, a mission and vision. The mission matched the mission of the Bishop. The original mission dealt with accreditation for Catechist, which we have already completed as part of our previous goals. We approached Cardinal DiNardo seeking his advice, wisdom and guidance. He wants us to submit a proposal with the changes of the mission and vision to be voted on at their meeting. Gus sent a copy of the mission to Jennifer from TCCB.

Conversation from proposal sent to Cardinal for TCCB Bishops meeting

Concern: In looking at this, smaller dioceses were not present in our gatherings. The western portion of Texas have not attended most of our gatherings. Two comments regarding proposal for Strategy A: Fine but pretty wordy, is it practical, inspiring and transformative. He wonders if we really going to be able to do as much as we would like to do. Everyone's plates are pretty full and how much of this is really practical? Regarding the portion on mentoring, do we have a plan for how is that going to be actually organized and done on an ongoing bases?

Task group Reports

Strategy A - Randy, Cheryl and Gus

The TCCB-EC engages in innovative and vibrant professional growth opportunities. Develops and inspires transformative leaders who provide a prophetic witness of the gospel. Develop a process for reciprocal recognition of formation of PCLs by the various (arch) Dioceses of Texas.

Gus – Opportunity to do professional development as well as spiritual development utilizing an online format like Zoom. Organized monthly by webinar. We invite people to watch and discuss what they have learned. First session was difficult to organize, second session in August, sent Super Chicken TED Talks, talked about structure, and open environment. A few were able to meet for about 45 minutes. Will continue to do it for next month.

Cheryl – Never received Super Chicken email, didn't receive invitation for Zoom meeting either. Missed a few people.

Gus – Fine tuned it and see how people were missed. Recognize that there a few that didn't receive it.

Cheryl - Technology, Formation, and Personal Development were the topics discussed. Each person would provide something in those areas in the year.

Questions: None

Strategy B

Create tangible structures and opportunities to invite and welcome individuals and groups who share the mission of Evangelization and Catechesis. Create a tangible structure and opportunities to support and encourage, challenge and mentor existing members. Create a system of reciprocity to recognize certification of catechists and catechetical leaders in Texas.

Brian Update - Working on creating materials, tangible materials to send to Directors and other staff in those dioceses that haven't been as active. Very minimal progress has been made at this point.

Has anything been done re: reciprocity or certification or centralized efforts or Arch diocese of Texas. Perfect topic for mid-winter meeting in January. Minnesota had a centralized 3 tier system and could explain that at next meeting. Will be added on that strategy team.

How much effort is put in each diocese religious education program for catechist to have a certificate or certification. Catechist certification is that a requirement? Discussion on certification of catechist.

Each Diocese handles their own certification program, Bishop has asked that he would like certification to be completed. DRE's are required to be certified. Our diocese have certification programs, but we all have a low percentage of certificated catechist. If there was a central depository to see what are requirements for certification.

Action Plan – Reach out to diocese leaders

Line up draft to Cardinal DiNardo

Creating packet brochure. Invitation to others, translation to diocesan leaders in Spanish. Propose adding Beaumont Bryan, letting him be in charge of that.

Bryan – Re: reciprocity, when first came here had central repository of everyone's catechist formation programs and had full reciprocity. Anyone who had the highest level of recognition of any diocese was automatically granted highest level or recognition of any diocese. All information needs to be on website. Cheryl from Dallas thinks that is the better way to go have information posted somewhere. It was kind of determined to by the # of hours, and based on topic areas. If anyone has information about this contact Bryan from Beaumont, please send him information so he is aware of what was done in the past.

Keep in mind Catholic Schools, formation are used depending on program, so need to be in communication and contact with Catholic School system. Some dioceses takes care of the certification of teachers. That piece needs to be included. Sister Hilda wants to be a part of that.

Strategy C - Luis

To utilize technology to enable:

- TCCB-EC to meet as needed outside of our in-person meeting (fall)
- Communication and discussion
- Committee work
- Sharing and curating resources
 - Assist diocese on accessing and use technology based on needs assessments

Luis - Needs assessment, response were mostly very well, everyone had a camera, access, zoom, google hangout or looking for skype. Today majority was able to connect. Don't really see everybody that responded. Laredo and El Paso are two diocese that currently do not have Zoom. Tyler had transition, Fort Worth. At the National Level El Paso was with a different Region, not part of Region 10, but would come over. Lubbock, not responding. Luis added that communicating through google groups, TCBE group, let Juan Carlos know through chat as well if you're getting emails through the TCCB EC group.

Luis added there would have been an email to see who's on there. Went through list and just about everybody was on there. Just a matter of following up, some members are still pending evites. He will add instructions on how to be put on list. Schedule a virtual meeting.

Sent out email with minutes for midwinter meeting, something more recent

Strategy D – Debbie Teresa and Paul

In an effort to remain connected in prayer, utilize technology and other means of communication. Initiate ways to be in solidarity through prayer within and among (Arch) dioceses. When the TCCB-EC gathers we will reserve time for meaningful prayer that builds community.

Paul –Looked into twitter to use a prayer chain, but didn't have a way to make it private. So decided to use Facebook page, which is already set up. Working on asking other people to do opening and closing prayer for

this meeting. Debbie had created prayer, but asking other people to do that once we know the theme of meeting.

Debbie – 3 meetings on video meetings and 3 main things were intercessory prayer for needy, prayer for the meeting and also getting outside sources

Question about Facebook page, can anybody post to it? Luis responded, “yes”. It’s a secret group, so only members could see. Present time 16 members, one invited, not yet accepted. Not more than 16. Please send Luis Facebook name to be added or a member could add as well. Would it be possible to send out a most recent survey with contact information for everybody, Luis will do. A lot of changes, a lot of new people, is not complete. Luis will update for midwinter meeting.

Preparation for nomination for Chair elect in our Mid-Winter meeting (Luis)

Since last meeting he has not been able to follow up with anyone of the Religious Education Directors to this area. He looks forward to present at least one nominee in the next few months. In previous gatherings we had discussed experience and years as Directors to be qualifies to be nominees . Our last standard operating procedures indicated that how many meeting they have attended and how long they’ve been director for the office of chair. It seems to have been in our January 13, 2016 gathering it was decided that diocesan directors who have been members for 2 years and have attended at least 2 out of the last 4 meetings are eligible for the office of chair elect. Before it was 6 meetings for eligibility, but changed it to 2 years 2 meetings as the director. Luis will send out creative form for nominations. Luis will help us understand the system we have for chair elect. So next year after winter meeting, Julie become end her term, Cheryl become chair, and we’re electing chair elect. Gus has agreed to stay one more year as secretary because next year we will elect secretary. We will only be electing one officer a year so the following year we’ll be electing a secretary and following chair elect.

Luis will send out nominations probably next week.

Mid-winter Speaker Topics Meeting (Cheryl and Luis)

The results of the survey sent out by Luis will guide our discussion of agenda for midwinter meeting. Luis will send a pdf to everyone. Seven responses on behalf of the executive team from dioceses color coded. Here Paul, Cheryl, Sister Beatriz, Joe Beth, Adrian and Julie. Here are roles Associates and Directors. Two Directors and the rest are Associates. First prompt give two topics that most inspire you in ministry. Discussion of surveys. One person per diocese answering questions? Director or Associate. Where was it sent—maybe through google groups? Discussion over who received and who didn’t. Luis will email and send through google groups. Sent out August 20th, will re-send it and have everyone fill out form again.

If it was sent in regular email and sent the link, would that work? Yes. Luis replied to all from survey, and already got result from someone in Tyler of email bounced back. So we could send both ways email and google group, to get updated contact information for each person. Reason was to collect info on what we might want to focus on midwinter meeting. Dallas heavily replied, feels uncomfortable as to making a decision on what to discuss at mtg. But some things that have come up are certification process, also inviting someone of National Encuentro to give update, invite John Roberto, Adult Faith formation, Julie also suggested Mike Coretta, discussing his new book Evangelizing Discipleship. Other books discussed.

Kerygma how do we evangelize and catechize? Maybe Joe, and John could do this?

So how does everybody feel about inviting someone like that and having that be our focus for mid-winter meeting? Motion to move forward on those topics to focus on for meeting. Propose that topic be focus on incorporating the Kerygma as the instrumental part of the first part of the process of catechist and how that helps in bringing together of evangelization and catechizes in the work we do. Working in moving forward in agreement.

2nd Proposal – Are you okay with us contacting the mentioned names, if you have other names to add, please add suggestion. Julian Stann another suggestion. If you want to suggestion someone else type it in – Armando Cervantes- can touch a lot of topics on Kerygma. Will see availability and narrow it down.

Teresa –The meeting will be at the Corpus Christie Liturgical Retreat Center. They are very excited to be hosting, all spaces have been booked. Strategic team has talked about large chapel will have mass, also small chapel for individual prayer set up and sending out registration October 10th. Sent pricing and they are working on lowering the cost, and working on providing hospitality, hoping to take the group out on the Bayfront. Hoping to be able to get a view of CC with everyone.

Cost single room \$75.00 per night and meals over \$200. For single for double room somewhere in proximately of \$128.00 or \$132 for double so we reserved 20 double rooms and 10 single rooms. They're very excited to host everyone. 16 miles north of CC, not in city about 15 to 20 mins from airport. Will have all information at a later day. Discussion of flights. Dates January 22nd, 23rd and 24th. Wed will have boxed lunches.

Discussion of a Texas PCL Rep for NCCL - Brian Garcia-Luense

Position and History – Major governing bodies is representative council which is the most broad based constancy based part of the governing body of NCCL. Serves as the important consultative role of the board of directors and is the body that elects the at large members of the board of directors. And according to NCCL by laws, every ecclesiastic's providence in the US is eligible to send both dioceses representative and a parish catechetical leader to the representative council. In my knowledge there has never been a PCL representative for either of the provinces in TX. Three things are necessary in order for someone to be able to serve in that role:

- 1) They do have to be a Professional Member of NCCL
- 2) They have to meet professional qualification, master degree or PCL certification recognized by USCCB.
- 3) They need legitimacy recognition mandate by the PCLs of the province, i.e. some sort of gathering in person, virtual or some sort of PCL organization that has a province wide representation.

The only other challenge we have is funding, the person would need to be able to attend and fund the meeting. They meet twice a year once in conjunction with the regular annual meeting of the conference, so not much additional expense involved in that. But the other one is usually in late Oct or early Nov and is often in Chicago or Dallas.

Question: How do we fund our Diocese rep to go at this point?

Answer: Funded by TCCB as a part of their budget. In the past it was always funded by the TX Catholic Conference and Bishops. Trying to make sure that that continues. When Margaret McGetrick was the rep for both our committee and general education committee for Catholic school, she would figure out how to find the funding to cover the cost of the person going and apparently that was not the norm of what was happened. She made it possible to guarantee a person was going, with some funding to offset the cost for us. We ask Catholic Conference and Bishops, is to consider having some kind of means of that.

Julie - A Budget was submitted but haven't gotten an answer back. Discussion of who to contact, who's responsible for responding. Difficult in getting response.

In Minnesota there was 2 institutes—Minnesota Catholic Education Association, a leadership forum that was connected to that represented by all the Dioceses in Minnesota. We dealt with Bishops agenda re: Evangelization, catechists, catholic schools, etc. We had another organization that included the Dakotas because it was part of our region and it was independent of the Bishop itself. So we had annual fees that went into this so that they could afford to send a rep.

There hasn't been a problem in the past with getting a rep, so I think the test has always been when we submit the bill. Having had a PCL rep. Someone from Galveston/Houston approached us with wanting to be the PCL rep. That's what brought this up, second question is how we get that in the budget. We just have to pursue that to find out how we put that in the budget and if there exists a budget for this group. In the meantime what do we do with the person who raised their hand and said I would be willing to accept that responsibility? Brian seems to think they would have to be nominated. Ask all PCLs if they want to be nominated from each diocese then put ballot together. Must be NCCL members, and there's other credential that you have to look at. Suggested sending out list of PCL that want to be on the list. Email will be sent out, with time frame to submit responses. The diocesan website has not connected to NCCL website. Gus will find out if budget is approved. Put together an email to send to If interested and qualification of being rep and

Ex. How do we develop follow-up once sacraments are administered to Children and families?

The Mission of NCCL and the Role of the Representative Council

We, the National Conference for Catechetical Leadership, formed as an organization of Diocesan, Parish, and Academic Catechetical Personnel and striving to enrich and strengthen the ministry of catechesis throughout the Catholic dioceses of the United States, seek to serve the multi-cultural, multiracial Church by:

Promoting the Church's Catechetical Ministry in accord with the vision of the Scripture, the wisdom of the Church, the expertise of our members, and the needs of the people we serve in our continually changing world;

Collaborating with the Bishops of the United States, international, national, regional and local organizations, other leaders who relate to catechetical ministers, and one another in the development of catechetical ministry and religious education;

Nurturing the continual spiritual, professional, and personal development of religious educators and catechetical ministers in the Church:

Gathering with one another at the national, regional, provincial, and diocesan levels to challenge our vision, foster our unity, strengthen our ministry, grow in faith, deepen our spiritual life, increase our understanding and broaden our perspective for catechetical leadership in the Church.

Structure of NCCL

- Board of Directors
- Executive Director
- Representative Council
- Forums
- Committees
- Federations
- General Membership

The Representative Council is composed of Professional members only, which includes 1 Diocesan Catechetical Leader from each province.

Representative Council General Relationships and Responsibilities:

- Articulates the values that drive the Conference
- Represents the membership constituencies
- Serves as consultative body to and for the Board
- Elects at-large members of the Board
- Other responsibilities as established in NCCL policy.

Representative Council Member Individual Responsibilities:

- Attend meetings of the Rep. Council
- Represent your constituency
- Serve on a Committee
- Represent NCCL to catechetical ministers at the local/regional level
- Orient new members of NCCL

Keep participation info current on province members

Expectations/benefits of having a TCC Rep attend the Representative Council Meeting

NCCL is a member driven organization, and the Representative Council is an important vehicle for setting the goals of the organization. In the past the persons representing the dioceses of Texas have had a great influence upon catechesis in our nation. Just one important example is that the dioceses of the Texas Province were the first ones to lobby for publishers to create bilingual materials for catechesis, and as a result NCCL took up this cause with its publishing partners/members. It is expected that a province representative brings the experience and needs of their provincial dioceses to NCCL. Catholic life in Texas is different than in other parts of the country, and our voice is needed to assure that NCCL, as the national voice of catechesis, really speaks for and responds to the needs of the reality of catechesis in the Texas.